

**UXBRIDGE PUBLIC SCHOOLS**  
Department of Pupil Personnel Services  
“Minimizing Obstacles, Maximizing Opportunities...  
For *Every* Student!”

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**Monthly Report – September 2008**

**Overview of Activities**

- The Department of Pupil Personnel Services is responsible for the following activities throughout the month of September: Prepare for submission of the October SIMS and McKinney-Vento data, Submit grants and reports to DESE, Finalize hiring of faculty/staff, Verify IEPs, Meet with CaseE, Walkthrough buildings, Mass mailing of procedural safeguards, and Advertise/promote outreach to the community of Uxbridge, Massachusetts.

**Subject Activities**

Throughout the month of September, the Director of Pupil Personnel Services met with building level principals, and Uxbridge Public School service providers in the areas of special education, English language education, 504 compliance, nursing and guidance/wellness.

The Director of Pupil Personnel Services continues to be an active member of the Administrative Team meeting process twice per month.

The Director of Pupil Personnel Services attended out-of-district IEP meetings in the following communities: Whitinsville, Harvard, Springfield, Haverhill, Framingham, Upton, Worcester, Marlboro, Dudley, and North Attleborough, Massachusetts.

The Director of Pupil Personnel Services continues to examine the special education budget on a monthly basis - in cooperation with the School Business Manager and Superintendent of Schools.

The Department of Pupil Personnel Services continues to work in partnership with the Commonwealth of Massachusetts' Department of Elementary and Secondary Education in the area of grant writing as a means of improving programs and services for ALL students.

An open house was held for the Independence Project on Thursday, September 25, 2008 for all school department members. The event took place between the hours of 1:30p.m. to 4p.m. and was a huge success!

A program review was conducted in the area of speech-language pathology to examine in detail the entrance and exit criteria for students with disabilities who require this service within the Uxbridge Public Schools. The entrance and exit criteria were submitted to the Superintendent of Schools for review.

## **Professional Development Activities**

The Director of Pupil Personnel Services continues to offer department support in the areas of relicensure guidance/technical support – so that Uxbridge Public Schools special education faculty/staff remain current in the ever-changing laws of the Commonwealth. This technical support and guidance is offered throughout the academic year in partnership with the Department of Elementary and Secondary Education and Framingham State College.

The Director of Pupil Personnel Services continues to participate in the Blackstone Valley Educational Collaborative Regional monthly meeting for special education programs and services as well as ELL Low Incidence Districts Support Group – as a means of remaining current with local, state and federal legal mandates.

## **PAC Reports**

The Uxbridge Special Education Parent Advisory Council held its first fundraiser of the academic year on Saturday, September 13, 2008 on the town common.

The Uxbridge Special Education Parent Advisory Council (USEPAC) held its first meeting of the academic year on Wednesday, September 17, 2008 at the Whitin Middle School library. USEPAC meetings will be held on the second Wednesday of every month at 7p.m. in the Whitin Middle School library.

The website for the Parent Advisory Council has been updated and contains numerous items of interest, and support materials for families of children with disabilities. To access this website, go to: [http://www.uxbridgeschools.com/pupilservices\\_pac.shtml](http://www.uxbridgeschools.com/pupilservices_pac.shtml)

The Uxbridge Public Schools Parent Advisory Council continues to expand its “Lending Library” for Parents/Families with exceptional children. Anyone interested in adding/borrowing an item from the lending library can come to the Central Office location, Suite 207, of Town Hall.


## **General Department Information**

The Department of Pupil Personnel Services is responsible for the following activities throughout the month of September: Prepare for submission of the October SIMS, Submit grants and reports to DESE, Finalize hiring of faculty/staff, Verify IEPs, Meet with CaseE, walkthrough buildings, Mass mailing of procedural safeguards, and Advertise/promote outreach to the community of Uxbridge, Massachusetts.

## **Upcoming Events**

In October, the Department of Pupil Personnel Service will submit McKinney-Vento Act data to the Department of Elementary and Secondary Education on behalf of the Uxbridge Public Schools.

**Administrator,**



**Paul S. Haughey, Ed.D.**